The applicant below has applied for an internship with Summer Impact, a ministry of Hyde Park Community UMC and has requested you complete a reference. Summer Impact Interns will be in leadership roles assisting others in an urban mission experience. They will work long days and be involved in a variety of tasks including but not limited to Bible Study, worship, meal prep, serving in the city and oversight of sleeping and eating areas. We would appreciate your responses to the information requested on this form in order to aid us in evaluating the applicant’s suitability for Summer Impact. The applicant cannot be considered until all references are received. Your completion of this form is appreciated.

Please send completed forms to Sarah Putman, Hyde Park Community UMC, 1345 Grace Ave. Cincinnati OH 45208 or scan and email to sputman@hpcumc.org.

**The deadline to be received at Hyde Park Community Church is January 31, 2017.**

Applicant Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reference Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reference Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Number: ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to applicant (cannot be a relative):

How long have you known the applicant?

How well do you know the applicant? \_\_\_\_Very Well \_\_\_\_Somewhat Well \_\_\_\_\_Acquaintance \_\_\_\_Minimal

**Character Profile**

Please assess the applicant on the qualities listed below according to the following scale:

**4= Excellent 3= Good 2= Average 1=Poor 0= Not Observed**

|  |  |  |
| --- | --- | --- |
| **Character** | **Assessment** | **Comments** |
| Personal Motivation |  |  |
| Church Attendance/Involvement |  |  |
| Self-image |  |  |
| Emotional Stability |  |  |
| Coping with personal problems |  |  |
| Response to pressure |  |  |
| Financial Responsibility |  |  |
| Honesty |  |  |
| Initiative |  |  |
| Adaptability, flexibility |  |  |
| **Character (cont)** | **Assessment** | **Comments** |
| Teamwork, cooperation |  |  |
| Ability to follow others lead |  |  |
| Teachable spirit |  |  |
| Concern for others |  |  |
| Communication of feelings |  |  |
| Ability to motivate, organize and train others |  |  |
| Self-discipline |  |  |
| Personal appearance |  |  |
| Physical condition |  |  |

1. Which of the following would best describe the applicant’s Christian experience?

\_\_\_\_Mature \_\_\_\_Contagious \_\_\_\_Genuine and Growing \_\_\_\_Over-emotional \_\_\_\_Superficial

1. Please comment on the applicant’s growth as a Christian:
2. What character strengths or weaknesses would you like to comment on?
3. Has the applicant evidenced a real concern for the salvation of others?
4. What specific gifts do you recognize in the applicant?
5. What kind of ministry would you recommend this applicant for?
6. Do you believe this is the right time for the applicant to be a part of Summer Impact?

9. Have we overlooked anything you would consider relevant to this application?

10. Would you recommend this applicant to be accepted for a Summer Impact Internship?

 \_\_\_\_Yes, unreservedly \_\_\_Yes, with some reservation \_\_\_\_No

 If you have reservations, please explain:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

**Thank you! Your time is appreciated.**

Deadline to be received at HPCUMC: January 31, 2017

Sarah Putman, HPCUMC, 1345 Grace Ave, Cincinnati OH 45208